

## Guidelines for Surplus & Equipment Share Opportunities

The terms and conditions of sponsored awards may have specific requirements for the acquisition of equipment, such as the National Science Foundation, which requires that before equipment is purchased the grantee assures the same or similar equipment is not otherwise reasonably available and accessible. Further, [2 CFR OMB part 200 Uniform Guidance 200.318](#) lays out the requirements for equipment purchases with federal funds. The rationale for these regulations is that shared use of existing equipment promotes availability of equipment on university campuses, reduces unnecessary duplication of equipment, and frees up federal funds to further the aims and objectives of the award.

The Principal Investigator (PI) is responsible for the financial stewardship of the award and for adhering to sponsor and University requirements for the acquisition of equipment and the spending of sponsored funds in general. To better document how UConn adheres to sponsor and federal requirements, the **Equipment Form** in HuskyBuy will prompt for an attestation that reasonable efforts were made to source accessible or available equipment at the University and for NSF awards that the same or similar equipment is not reasonably available or accessible.

Below are resources available to assist the Principal Investigator in making this determination:

### Resources for Equipment Share:

1. **UConn Equipment Share:** Contact [core@uconn.edu](mailto:core@uconn.edu) for assistance identifying potential equipment share opportunities on campus
2. **UConn Core Facilities:** University Core Facilities offers equipment & services available for a fee <https://core.uconn.edu/resources>
3. **UConn Equipment Swap website:** Launched July 2019, in collaboration with Inventory Control, this site is available to PIs and Depts. to give or get research equipment & supplies before being moved to University Surplus <https://equipment-swap.core.uconn.edu/>

### Resources for Surplus Property:

1. **University Surplus Store:** Located at the Depot Campus, offers surplus equipment, computers, furniture and supplies. Open to faculty & staff Tuesdays and Thursdays from 1-3 PM. <https://surplus.ubs.uconn.edu/surplus-procedures/>
2. **UConn Health (UCH) Surplus Property Program:** Offers surplus equipment, computers, furniture and supplies. Office hours are Monday – Friday 8-4:30 PM. [https://opa.uchc.edu/a\\_mm\\_web/surplus\\_property.htm](https://opa.uchc.edu/a_mm_web/surplus_property.htm)  
**Federal Surplus Property Program:** Under the purview of the State of Connecticut Department of Administrative Services (DAS), PIs and Depts. can review and potentially access federal surplus property on “GSAXcess” by contacting DAS: <https://portal.ct.gov/DAS/Procurement/Federal-Surplus/Federal-Surplus-Property-Program/Contact>