

Grant Writing Services

Grant Writing Services

Open	5/9/2023 5:00 PM EDT	Type	Purchasing- Invitation to Bid
Close	6/2/2023 2:00 PM EDT	Number	KK050123
		Currency	US Dollar
Sealed Until	6/2/2023 2:00 PM EDT		
		Payment Terms	0% 30, Net 30

Contacts

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Commodity Codes

Commodity Code	Description
133	Consulting Services - Grant Funded
132	Consulting Services

Description

Intent to Bid Directions:

Suppliers intending to bid must read and follow the proposal Submittal Instructions provided at the end of the Description Content.

PreBid/Proposal Meetings and Bid Openings:

No prebid meeting is required

About UConn - General:

The University is a Land, Sea, and Space Grant consortium institution. The main campus is located in Storrs, Connecticut and regional campuses located throughout Connecticut. Regional campuses include Avery Point in Groton, Stamford, Waterbury, and Hartford. Its academic health center, UConn Health, is located in Farmington, Connecticut. Detailed University demographics are available via the following link:

[2022 Fact Sheet](#)

Scope of Work:

This Invitation to Bid is for Grant Writing Services for the University's Connecticut Sea Grant (CTSG) program. The purpose is to establish a pool of experienced grant services contractors to provide a range of grant writing, researching and application services on an as need basis to CTSG.

An example of one program CTSG currently has in progress is the *LIS Grant Writing Assistance Program*. This program, with funding from US EPA through the Long Island Sound Study (LISS) and in conjunction with New York Sea Grant, provides funding to municipalities and community organizations to facilitate the hiring of grant preparation and writing support. The intent of the program is to reduce staffing and capacity barriers that municipalities and community organizations may face when applying for competitive funding opportunities. For more information on the LIS Grant Writing Assistance Program:

<https://seagrant.uconn.edu/2022/11/14/long-island-sound-resilience-grant-writing-assistance-program/>

About Sea Grant: Sea Grant is a national network comprised of 34 university-based and consortium programs and The Sea Grant Collection housed at the NOAA Central Library. Sea Grant programs are based mainly at flagship universities in U.S. coastal and Great Lake states and territories. The [National Sea Grant College Program](#) encourages the wise stewardship of our marine resources through research, education, outreach and technology transfer. The Program is focused on making the United States the world leader in marine research and the sustainable development of marine resources. Watch our 30 second video:

<https://youtu.be/ns393GaKmhc>

- Sea Grant works to **build bridges between academia, government and the private sector.**
- Sea Grant focuses on **environmental, economic, social and education improvements.**
- Sea Grant is committed to **solving coastal problems and developing new marine resources.**

Connecticut Sea Grant (CTSG) is funded principally through the National Oceanic and Atmospheric Administration (NOAA), with matching funds from the State of Connecticut, through the University of Connecticut.

The program has three foci: research, outreach, and education. Outreach efforts include the CTSG Extension Program, and its Communications Program. The program also has an administrative staff committed to promoting understanding of the Sea Grant mission. For more information: <https://seagrant.uconn.edu/about/>

Contract Term:

Initial term of two (2) years, with two (2) additional one (1) year extensions, or any part or combination thereof, for a total potential contract terms of four (4) years.

Submittal Instructions:

There are a number of sections within this bid that requires your attention.

1. Prerequisites- not applicable to this bid
2. Buyer Attachments- These will be attachments related to the bid you must return to be compliant and considered for award.
3. Questions- This section is a point by point response to a number of content including Scope of Work, References, Terms and Conditions, Contract Requirements and Required Submittals.
4. Additional Item Field- If applicable please provide any required information.
5. Items- If applicable please provide any required pricing information.

Point of Contact & Communication:

Upon formal issuance of a Sourcing Event, the University and Proposer(s) will cease all informal communications relevant to the Sourcing Event. All communications and/or inquiries regarding this Sourcing Event must be directed to the contact person identified within. All questions must be submitted through this portal. Upon Sourcing Event status change with the selected Proposer(s), all other Proposers will be notified as to their Sourcing Event status, or when the University formally rejects all proposals and cancels the Sourcing Event process. Failure to adhere this provision may result in a Proposer being declared ineligible, proposal rejection, or Sourcing Event cancellation. The University will not respond to any request for clarification received after the Deadline for Proposer Questions has expired.

Under no circumstances, may any proposer or its representative contact any employee or representative of the University regarding this Sourcing Event prior to the closing date. Strict adherence to this important procedural safeguard is required and appreciated. Any violation of this condition may result in proposer being considered as non-compliant and ineligible for award.

Questions and Answers:

Please submit all questions through this portal . All Questions and answers will be managed through this portal. Question and answers are incorporated into the Sourcing Event and may be incorporated along with the Sourcing Event into any resulting contract. Failure of a Proposer to not acknowledge the Questions and Answers shall not relieve the Proposer of any responsibility for complying with the terms thereof.

Supplier Diversity:

The University of Connecticut is committed to providing a professionally inclusive environment within which small and minority businesses are encouraged to participate in the procurement experience, as they are afforded equal access to the bid process that transfers goods and services to the campus communities. As such, we encourage participation by Small (SBE), Minority-Owned (MBE), Woman-Owned (WBE) businesses, and businesses owned by persons with a disability (DisBE), certified as such by the State of Connecticut's Department of Administrative Services (DAS) Supplier Diversity Division, pursuant to Connecticut General Statute 32-9e. Additionally, the University encourages Connecticut-based businesses to participate within this public bid process.

To become a DAS-Certified S/M/W/DisBE, your company must meet the qualifications as determined by

legislation, under §4a-60g of the Connecticut General Statutes (CGS). For further information, please visit this website: <https://portal.ct.gov/DAS/Services/Licensing-Certification-Permitting-and-Codes/Small-Minority-Business-Center> or contact the DAS Supplier Diversity Division (Set-Aside Program) at (860) 713-5057. To learn about the University of Connecticut's Supplier Diversity Program (USDP), please visit <http://supplierdiversity.uconn.edu>, or contact the USDP by e-mail at supplierdiversity@uconn.edu or by phone at (860) 486-2614.

Mandatory Submittals and Forms:

If you have any difficulty copying and pasting the links (located on the **Mandatory Submittals and Forms** page) into your browser, please refer to the active hyperlinks below. The completed documents must be uploaded in the **Mandatory Submittals and Forms** section of the event.

Form 1. Campaign Contribution Certification and Form 2. Consulting Agreement Representation are available at the following link: <https://portal.ct.gov/OPM/Fin-PSA/Forms/Ethics-Forms> Please download, complete and attach to your submission.

Bidder Contract Compliance Monitoring Report: <http://www.ct.gov/chro/lib/chro/pdf/notificationtobidders.pdf>

University's Vendor Code of Conduct: <http://policy.uconn.edu/2013/02/12/vendor-code-of-conduct/>

CT Economic Impact Form:


[http://www.biznet.ct.gov/SCP_Documents/Groups/1/Connecticut Economic Impact Form \(DAS-46\).pdf](http://www.biznet.ct.gov/SCP_Documents/Groups/1/Connecticut Economic Impact Form (DAS-46).pdf)


Additional Links:

State of Connecticut Terms and Conditions: <http://contracting.uconn.edu/terms-and-conditions>

Summary of Ethics Laws: <https://portal.ct.gov/-/media/Ethics/Guides/2021/Contractors-Guide-to-the-Code-of-Ethics-Rev-11-2021.pdf>

Office of University Compliance: <https://compliance.uconn.edu>

 Required to View Event

 Required to Enter Bid

Prerequisites

There are no Prerequisites added to this event.

Buyer Attachments

1. [Appendix A - SUMMARY of EXPERIENCE.xlsx](#)
2. [Appendix C - LIS Grant Writing Assistance Program.pdf](#)
3. [Appendix E - References.xlsx](#)
4. [Appendix H - Staffing Plan - KK030123 Grant Writer.xlsx](#)

Group 1.1: Scope of Work

Instructions:

- 1.1.1 Provide number of years experience in grant proposal writing, including experience researching and submitting grant proposals to public and private resources. A minimum of 1 year of direct experience with grant writing is required for consideration. ★
- 1.1.2 A minimum of a BA/BS is required for any grant writer included your proposal. Acknowledge all grant writers included in your proposal and identified under Exhibit H Staffing Plan meet this requirement. ★
- 1.1.3 Do you have experience conducting peer reviews of proposals? ★
- 1.1.4 If yes, briefly detail your experience conducting peer review of proposals.
- 1.1.5 Do you have Grant Management experience? ★
- 1.1.6 If yes, briefly detail your grant management experience.
- 1.1.7 To qualify for award, grant writing experience in at least one of the following areas is required, please mark all areas that apply: ★
- 1.1.8 If you checked "Other" for 1.1.4, list the other areas/fields of grant writing experience you have ★
- 1.1.9 Do you have experience researching & identifying potential grant/funding sources? ★
- 1.1.10 If yes, briefly detail your experience researching & identifying potential grant/funding sources.
- 1.1.11 Do you have experience with grant contract / agreement processes? ★
- 1.1.12 If yes, briefly detail your experience with grant contract / agreement processes.
- 1.1.13 Acknowledge the SUMMARY OF EXPERIENCE [Appendix A] is completed & attached under "Supplier Attachments" for acceptance of your proposal. ★
- 1.1.14 All proposers will complete REFERENCES [Appendix E] document, and include in Supplier Attachments. Include a minimum of 3 references for grant writing services provided within the last 5 years. ★
- 1.1.15 Proposers will submit the STAFFING PLAN [Appendix H] to identify the firm's grant writing/services staff who are approved to provide services under this award, and rates. ★
- 1.1.16 Acknowledge by selecting "YES" that a copy of Resume/CV for each Grant Writer included in Staffing Plan (Appendix H) will be provided in Supplier Attachments section. ★
- 1.1.17 Travel/Mileage: acknowledge travel & mileage expenses only be allowed under this award when included and approved as a line item on the quote and subsequent PO. Any approved travel is subject to UConn Travel Policy (<https://travel.uconn.edu/travel-policy/>). ★
- 1.1.18 Awarded contractors will be posted on the University's Purchasing website ([https://purchasing.ubs.uconn.edu/home-2/resources/university-of-connecticut-contract s/](https://purchasing.ubs.uconn.edu/home-2/resources/university-of-connecticut-contract-s/)). ★
- 1.1.19 Contracting for Work: As grant writing assistance is required from the pool, unless the stakeholder has a specific process for selection & award (for example the LIS Grant Writing Assistance Program), the University stakeholder will develop Scope of Services and request quote from contractor(s) best able to meet their specific needs. Once a contractor is selected, a final Scope of Work and quote will be submitted by University Stakeholder for Purchase order approval. Contractor will not commence services until a fully approved University Purchase Order is received. ★
- 1.1.20 Awards resulting from this ITB will not guarantee a specific amount of business or income, and awards will be non-exclusive. The University reserves the right to award and place orders in any manner deemed to be in its best interest. The awards established will be inclusive of all offerings from the awarded Grant Writing Services Contractor as they become available during the Term. Acknowledge acceptance by selecting YES. ★
- 1.1.21 The University will notify approved proposers through Letter of Award. The term of the award will be two (2) years, with option to extend for two (2) years or any part thereof, for a total potential term of four (4) years. ★
- 1.1.22 Additional Grant Writing Services: the University reserves the right to contract for services under this award as other University stakeholder needs arise. The stakeholder will work with selected contractor(s) to develop quote for services and Scope of Work, and will follow established University PO process to initiate work. Proposers accepting this term will acknowledge YES. ★

Group 2.1: Form of Proposal

Instructions:

- 2.1.1 Proposer understands that the University reserves the right to reject any and all proposals, waive irregularities or technicalities in any offer, and accept any offer in whole or in part which it deems to be in its best interest. ★
- 2.1.2 Proposer hereby certifies: (a) that this proposal is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation; (b) that the proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham bid; (c) that the proposer has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that the proposer has not sought by collusion to obtain any advantage over any other proposer or over the University. ★
- 2.1.3 Proposer agrees that the response to this proposal is a legal and binding offer and the authority to make the offer is vested in the signer. Minor differences and informalities will be resolved by negotiation prior to acceptance of the offer. ★
- 2.1.4 Is proposer currently a State of Connecticut Small Business Enterprise and certified with the State of CT Department of Administrative Services? ★
- 2.1.5 Please acknowledge by entering "Agree" for payment terms of Net 30 days or provide alternate payment terms. ★
- 2.1.6 Sales Representative Contact Information - please include name, telephone #, email address and attach resume. ★
- 2.1.7 Responses submitted to this ITB are subject to public disclosure under the Connecticut Freedom of Information Act (FOIA). If information submitted is confidential or proprietary it may qualify for an exemption from public disclosure. To qualify for exemption, at the time the ITB response is submitted, respondents must mark information as "CONFIDENTIAL". Markings should be narrowly tailored and must constitute "trade secrets" and/or "commercial of financial information given in confidence" under Conn Gen. Stat. Section 1-210(b)(5). Additionally, the information so marked must not be fundamental to proving the respondent's qualification to receive the work described in the ITB. Wholesale confidentiality markings will be rejected. ★
- 2.1.8 UConn will use reasonable efforts to not disclose information properly marked confidential. UConn provides no assurance whether any such submitted information shall be legally exempt from release pursuant to FOIA. In the event that a requestor files a complaint with the FOIA Commission challenging such exemptions, ★
- 2.1.9 UConn will make reasonable efforts to notify respondents and acknowledges and agrees that respondent has the right to petition to intervene and become a party to the complaint and any subsequent judicial appeal proceedings. As long as respondent is, in accordance with FOIA law and regulations, engaged in efforts to prevent the disclosure of the contested information, UConn shall not disclose the contested information without a final order from the FOIA Commission requiring such disclosure. Should respondent not intervene, disclosure of all information submitted in response to an ITB may occur at UConn's sole discretion. Respondent shall be responsible for the costs and expenses it incurs contesting the disclosure of any contested information. ★
- 2.1.10 Conflict of Interest: The bidder shall disclose and identify to the University, with its proposal, any relationships, which may constitute a potential conflict of interest with the University of Connecticut Procurement Services Department, or any other University organizations or departments for the purpose of determining whether a conflict of interest exists. All such disclosures require acceptance/approval action on the part of the University, who shall determine, in its sole discretion, whether an impermissible conflict exists. ★
- 2.1.11 Ethics and Compliance Reporting/Whistleblower Protection: The Office of University Compliance is responsible for handling anonymous ethics and compliance reporting. As a provider of goods and/or services to the University, you are hereby required to notify your employees, as well as any subcontractors, who are involved in the implementation of this contract, of this reporting mechanism. Any person who is aware of unethical practices, fraud, violation of state laws or regulations, or other concerns relating to University policies and procedures can report such matters anonymously using the information provided on their website at <https://compliance.uconn.edu> ★
- 2.1.12 Communications: All formal communications in regards to this solicitation must be in writing in the portal. Until the time when the University posts notification of intent to award; all communications in regards to this solicitation must be sent to the Procurement representative via email. Failure to adhere to this provision may result in a proposer being declared ineligible, proposal rejection, or solicitation cancellation. ★
- 2.1.13 Unless specifically authorized in writing by the University's Communications Department on a case by case basis, the Contractor shall have no right to use, and shall not use, the name of the University of Connecticut, its officials or employees, or the Seal of the University, a) in any advertising, publicity, promotion; nor b) to express or imply any endorsement of Contractor's products or services; nor c) to use the name of the state, its officials or employees or the University seal in any manner (whether or not similar to uses prohibited by subparagraphs (a) and (b) above) except only to manufacture and deliver in accordance with this agreement such items as are hereby contracted by the University. ★

2.1.14 Expiration of Proposals: Proposals shall remain in effect from the ITB due date and time for a minimum period of 180 days. ★

Group 2.2: Standard Contract Terms and Conditions

Instructions:

2.2.1 The following terms and conditions will govern in the submission and evaluation of proposals and the award of a contract. Bidders are requested to carefully review the terms and conditions, as they will become part of any subsequent agreement and award process. Contract Status: The response to this solicitation will be considered an offer to contract. University expects to award to multiple contractors meeting the specifications. ★

2.2.2 Contract Modification: All changes to the contract must be agreed to, in writing, by both parties prior to executing any change. ★

2.2.3 Contract Assignment or Subcontract: The resulting contract shall not be assigned, transferred, or sublet in whole or in part without the prior written approval of the University. ★

2.2.4 Notification of Selected Firm: All Proposers will receive written notification of the selected firm(s) after the evaluation of submitted proposals. ★

2.2.5 Contract Commencement: The resulting contract will be in the form of a Letter of Award and subsequent PO issued as services are required from a selected Contractor. The University can neither project nor guarantee a specific volume of business over the term of any contract that may result from this solicitation. ★

2.2.6 Ownership of Subsequent Samples: Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this ITB shall be the sole property of the University unless otherwise stated in the contract. ★

2.2.7 If the vendor fails to deliver or has delivered nonconforming goods, the University shall provide a cure notice as soon as discrepancy is identified. The vendor shall have up to ten (10) business days to correct the deficiency. If the vendor continues to be in default, Procurement will have the right to procure the correct goods from another source and charge the difference between the contracted price and the market price to the defaulting vendor. ★

2.2.8 Unless otherwise noted, prices for services shall be all inclusive. ★

Group 2.3: State of Connecticut Terms and Conditions

Instructions:

2.3.1 Please indicate that your firm agrees to all the State of Connecticut terms and conditions found at this website: <http://contracting.uconn.edu/terms-and-conditions>. If your firm disagrees to any, please choose disagree and provide explanation and/or alternate language in the next line. ★

2.3.2 Please provide your exceptions to the State of CT terms and conditions as well as explanation and/or alternate language (if applicable).

Group 2.4: Background Checks

Instructions:

2.4.1 The Contractor warrants that it will not assign any employee, independent contractor or agent to perform services under this Agreement unless that employee, independent contractor or agent has completed a background check and is deemed suitable by vendor for performing such services on a college campus attended and inhabited by students. The background check must minimally include criminal conviction information for the past seven years, a check of the national and state sex offender registries and a social security number verification. In conducting such background check, the Contractor shall comply with all applicable federal and state laws. All fees associated with the background checks shall be the responsibility of the Contractor. ★

2.4.2 The Contractor shall immediately remove any employee, independent contractor or agent performing services under this Agreement on campus: (i) if it becomes known to the Contractor that such person may be a danger to the health or safety of the campus community, or (ii) at the request of the University, based on a concern of community or individual safety. ★

2.4.3 Without limiting the obligations of Contractor under Section 15 of the University's Terms and Conditions (<http://contracting.uconn.edu/terms-and-conditions>), Contractor shall defend, indemnify and hold harmless the state of Connecticut, the University of Connecticut and all of their employees, agents and/or assigns for any claims, suits or proceedings resulting from a breach of the foregoing warranty and/or that are caused in whole or in part by the actions or omissions of Contractor, its employees, or other persons that Contractor causes to be on the campus. ★

Group 2.5: Information and Communication Technology Accessibility Policy

Instructions:

- 2.5.1 Contractor agrees that no University funds may be expended for the purchase of information technology equipment and software for use by employees, program participants, or members of the public unless it provides equal and effective access to all individuals in accordance with federal and state laws and regulations, including, but not limited to the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, and Section 508 of the 1973 Rehabilitation Act. Pertinent policies can be found at policy.uconn.edu. ★

Group 2.6: Delivery Requirements

Instructions:

- 2.6.1 Delivery Requirements: The University is in the midst of an ambitious, campus-wide building campaign which has resulted in the closing and/or relocation of roads and driveways through the Storrs campus, often times resulting in traffic congestion and making access to buildings and parking at the University difficult. To safeguard the students, faculty and staff, as well as the aesthetic beauty of the University, all bidders are reminded that the following rules and considerations will be required when making deliveries to any University of Connecticut campus: Driving speeds on campus must be kept at a maximum of 25 mph to ensure maximum safety. Pedestrians have the right of way at all times. ★
- 2.6.2 All traffic signs, lights or other indicators are to be obeyed. This is of utmost importance given the amount of construction and pedestrians on campus. ★
- 2.6.3 Driving on sidewalks, unless otherwise posted, is forbidden. Violators will be tickets and chronic violators may be barred from doing business with the University. In those areas where sidewalk driving is permitted and required, drivers must employ adequate skills so as to avoid driving on adjacent green spaces. ★
- 2.6.4 Queuing up on sidewalks or in traffic lanes to await load zone access is not permitted as this poses a safety hazard to pedestrians and other vehicular traffic. ★
- 2.6.5 Drivers are required to shut off engines while making deliveries to loading zones. ★

Group 3.1: Affidavits and Certifications

Instructions:

- 3.1.1 If you are unable to copy and paste the link below into your web browser please refer to the Description page for active hyperlinks.
- 3.1.2 Form 1. Campaign Contribution Certification. Please download Form 1 from the link below, complete and attach here. ★
<https://portal.ct.gov/OPM/Fin-PSA/Forms/Ethics-Forms>
- 3.1.3 Campaign Contribution Restriction.
 For all State contracts, defined in section 9-612 of the Connecticut General Statutes as having a value in a calendar year of \$50,000 or more, or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Contract represents that they have received the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. ★
- 3.1.4 Large State Contract Representation for Contractor.
 Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the Contractor, for itself and on behalf of all of its principals or key personnel who submitted a bid or proposal, represents:
 (1) That no gifts were made by (A) the Contractor, (B) any principals and key personnel of the Contractor, who participate substantially in preparing bids, proposals or negotiating State contracts, or (C) any agent of the Contractor or principals and key personnel, who participates substantially in preparing bids, proposals or negotiating State contracts, to (i) any public official or State employee of the State agency or quasi-public agency soliciting bids or proposals for State contracts, who participates substantially in the preparation of bid solicitations or requests for proposals for State contracts or the negotiation or award of State contracts,
 or (ii) any public official or State employee of any other State agency, who has supervisory or appointing authority over such State agency or quasi-public agency;
 (2) That no such principals and key personnel of the Contractor, or agent of the Contractor or of such principals and key personnel, knows of any action by the Contractor to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the Contractor to provide a gift to any such public official or State employee; and
 (3) That the Contractor is submitting bids or proposals without fraud or collusion with any person. ★

- 3.1.6 Large State Contract Representation for Official or Employee of State Agency. Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the State agency official or employee represents that the selection of the most qualified or highest ranked person, firm or corporation was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person. ★
- 3.1.7 Form 2. Consulting Agreement Representation. Please download Form 2 from the link below, complete and attach here. ★
<https://portal.ct.gov/OPM/Fin-PSA/Forms/Ethics-Forms>
- 3.1.8 Nondiscrimination Certification. Pursuant to subsection (c) of section 4a-60 and subsection (b) of section 4a-60a of the Connecticut General Statutes, the Contractor, for itself and its authorized signatory of this Contract, affirms that it understands the obligations of this section and that it will maintain a policy for the duration of the Contract to assure that the Contract will be performed in compliance with the nondiscrimination requirements of such sections. The Contractor and its authorized signatory of this Contract demonstrate their understanding of this obligation by either (A) having provided an affirmative response in the required online bid or response to a proposal question which asks if the contractor understands its obligations under such sections, or (B) agreeing to this nondiscrimination affirmation with the appropriate response below. ★
- 3.1.9 Iran Energy Investment Certification. (a) Pursuant to section 4-252a of the Connecticut General Statutes, the Contractor certifies that it has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date. ★
- 3.1.10 (b) If the Contractor makes a good faith effort to determine whether it has made an investment described in subsection (a) of this section shall not be subject to the penalties of false statement pursuant to section 4-252a of the Connecticut General Statutes. A "good faith effort" for purposes of this subsection includes a determination that the Contractor is not on the list of persons who engage in certain investment activities in Iran created by the Department of General Services of the State of California pursuant to Division 2, Chapter 2.7 of the California Public Contract Code. Nothing in this subsection shall be construed to impair the ability of the State agency or quasi-public agency to pursue a breach of contract action for any violation of the provisions of the Contract. ★
- 3.1.11 Summary of Ethics Laws. Pursuant to the requirements of section 1-101qq of the Connecticut General Statutes (a) the State has provided to the Contractor the summary of State ethics laws developed by the State Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes, which summary is incorporated by reference into and made a part of this Contract as if the summary had been fully set forth in this Contract; (b) the Contractor represents that the chief executive officer or authorized signatory of the Contract and all key employees of such officer or signatory have read and understood the summary and agree to comply with the provisions of state ethics law; ★
- 3.1.12 (c) prior to entering into a contract with any subcontractors or consultants, the Contractor shall provide the summary to all subcontractors and consultants and each such contract entered into with a subcontractor or consultant on or after July 1, 2021, shall include a representation that each subcontractor or consultant and the key employees of such subcontractor or consultant have read and understood the summary and agree to comply with the provisions of state ethics law; (d) failure to include such representations in such contracts with subcontractors or consultants shall be cause for termination of the Contract; and (e) each contract with such contractor, subcontractor or consultant shall incorporate such summary by reference as a part of the contract terms. The Summary of Ethics Laws can be found at ★
<https://portal.ct.gov/-/media/Ethics/Guides/2021/Contractors-Guide-to-the-Code-of-Ethics-Rev-11-2021.pdf>
- 3.1.13 Executive Orders. (a) All references in this Contract to any Federal, State, or local law, statute, public or special act, executive order, ordinance, regulation or code (collectively, "Enactments") shall mean Enactments that apply to the Contract at any time during its term, or that may be made applicable to the Contract during its term. This Contract shall always be read and interpreted in accordance with the latest applicable wording and requirements of the Enactments. At the Contractor's request, University shall provide a copy of these Enactments to the Contractor. Unless otherwise provided by Enactments, the Contractor is not relieved of its obligation to perform under this Contract if it chooses to contest the applicability of the Enactments or the University's authority to require compliance with the Enactments. ★

- 3.1.14 (b) This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this Contract as if they had been fully set forth in it. This Contract may be subject to (1) Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services and; ★
- 3.1.15 (2) Executive Order Nos. 13F and 13G of Governor Ned Lamont, promulgated September 3, 2021 and September 10, 2021, respectively, concerning protection of public health and safety during COVID-19 pandemic, as extended by Executive Order No. 14A of Governor Ned Lamont, promulgated September 30, 2021. If any of the Executive Orders referenced in this subsection is applicable, it is deemed to be incorporated into and made a part of this Contract as if fully set forth in it. ★

Group 3.2: Additional Required Forms and Acknowledgements

Instructions:

- 3.2.1 Please download the forms where applicable, complete and attach.
- 3.2.2 Bidder Contract Compliance Monitoring Report ★
<http://www.ct.gov/chro/lib/chro/pdf/notificationtobidders.pdf>
- 3.2.3 SEEC Form 10 - Please review and acknowledge the attached file. ★
- 3.2.4 Please acknowledge you have read and will comply with the University's Vendor Code of Conduct located at: <http://policy.uconn.edu/2013/02/12/vendor-code-of-conduct/> ★
- 3.2.5 CT Economic Impact Form ★
[http://www.biznet.ct.gov/SCP_Documents/Groups/1/Connecticut Economic Impact Form \(DAS-46\).pdf](http://www.biznet.ct.gov/SCP_Documents/Groups/1/Connecticut Economic Impact Form (DAS-46).pdf)
- 3.2.6 Non-Collusion Affidavit: Please download and sign, then upload the signed copy. ★

Product Line Items

★ Product Line Items

There are no Items added to this event.

There are no Items added to this event.