UCONN
UNIVERSITY OF CONNECTICUT

DATE: August 7, 2018

TO: Prospective Respondents

FROM: Joseph Lastrina, Purchasing Agent II

RE: Addendum #2, RFP # JL071718, Recreation Center Management Solution and Related Services

All Respondents are hereby advised of the following amendments to the Request for Proposal document(s) which are made an integral part of the bid documents. Respondents are required to acknowledge receipt of this addendum in their proposal response, as well as include a signed copy of this addendum with their RFP response.

THE INQUIRY PERIOD FOR THIS RFP IS NOW CLOSED WITH THE EXCEPTION OF ITEM 3 BELOW.

Item 1: Appendix A v. 2
Appendix A has been revised and attached hereto as Appendix A v. 2. Compliant and responsive Bidders shall include this response template as part of their proposal submission.

Item 2: EMS Application Program Interface (API) Technical Specifications
An inquiry was submitted seeking additional information as it relates to the technical specification of the API to be used as the basis for a potential integration.
https://success.emssoftware.com/Content/OptionalFeatures/2_EMS_API_Home.htm?tocpath=Installation%20Guides%7COptional%20Features%7CEMS%20API%20Home%7C_____0

Item 3: Follow-up Inquiries
The University is offering an opportunity for follow-up inquiries based on the content of this addendum. This additional opportunity is being provided solely for the purpose of seeking clarity on responses provided below; no new inquiries will be addressed. All follow-up inquiries must be received before 12:00 PM on Wednesday, August 8, 2018 and submitted via email to joseph.lastrina@uconn.edu. Responses will be published via addendum on Thursday, August 9, 2018. Please note no requests for extensions to the proposal due date will be honored.

Item 4: Revised RFP Timeline
The timeline for this RFP has been revised as noted below. RFP Section 4.1 has been deleted in its entirety and replaced with the below.

4.1 RFP Schedule

RFP SCHEDULE	DUE DATES*
RFP Issue/Release	July 17, 2018
Deadline for Written Inquiries	July 30, 2018
Response to Proposer Inquiries	August 7, 2018
Proposal Due Date & Time	August 14, 2018 @ 2:00 PM ET
Presentations/Demonstration	9/18/18 – 9/20/18

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Anticipated Award Date	October 2018
Target Contract Service Commencement	Upon contract execution
*Subject to change as deemed necessary by the University.	

Item 5: Responses to Inquiries

Below are responses to inquiries received on or before the deadline established in the RFP and as amended in Addendum # 1 dated July 26, 2018.

Q1. Section 3.1 - What or who are "Select Campus Stakeholders?

A1. Please refer to our technical requirements in Appendix A for specific integration requirements.

Q2. Section 3.3.1 - Will you waive the 20 large university requirement if we can prove nearly 20 years recreation management experience in municipal, county, state and federal agencies?

A2. The University is hereby revising this requirement to be a preference, not a requirement.

Q3. How many POS terminals are in scope for this project?

A3. The University anticipates requiring five (5) Point of Sale (POS) terminals, although Respondents shall provide a cost per POS terminal as part of their Financial Proposal required pursuant to RFP section 5.5.6. Further, any software cost implications, to the extent applicable, must be provided on a cost per terminal basis.

Q4. How many staff users, excluding cashiers, will use the system?

A4. The University anticipates requiring approximately eighty (80) staff users, excluding cashiers, although additional licenses may be required. As a result, Respondents shall provide a cost per user, differentiated by user type, to the extent applicable, as part of their Financial Proposal required pursuant to RFP section 5.5.6.

Q5. How many licenses for report "superusers" are required, i.e. create, filter or modify reports?

A5. The University anticipates requiring approximately thirty (30) "superusers", although additional licenses may be required. As a result, Respondents shall provide a cost per "superuser", to the extent applicable, as part of their Financial Proposal required pursuant to RFP section 5.5.6.

Q6. Do you currently own Tableau licenses that can be used for the ES project?

A6. If licenses are not currently owned and available based on their permissible scope of use, additional licenses may be acquired, either through the awardee or otherwise, a decision to be made at a later date and in the University's sole discretion. Should a Respondent have the ability to resell Tableau licenses to support the use of its solution, such costs shall be included in the Financial Proposal required pursuant to RFP section 5.5.6 and be delineated as an optional purchase. Further, an explanation of the use of such licenses in the context of the Respondent's solution must be included in the narrative required as part of the Technical Proposal required pursuant to RFP section 5.5.4.

Q7. What are the requirements for integration to Alvardo turnstiles - SU5000 Swinging Optical Turnstile?

A7. The inquiry is unclear. Potential Respondents are reminded of the opportunity to submit follow-up inquiries as noted in Item 3 of Addendum # 2.

Q8. What are the requirements for integration to communication displays/video boards, preferably Carousel Tightrope?

A8. Please refer to the technical requirement outlined in row 33 of Appendix A v. 2.

Q9. What are the integration requirements for room reservation system, preferably Dean Evans EMS?

A9. Please refer to the URL included in Addendum # 2, Item 2.

Q10. If our system does reservations for rec facilities, would you consider using our system for this purpose?

A10. The University prefers to use the Dean Evans EMS, although if the only option is to use the Respondents solution, such a limitation shall be considered but will not automatically disqualify a Respondent from consideration.

Q11. What are the requirements to integrate to CSGold University ID system?

A11. The CSGold integration requires the ability to access a live view in an Oracle 12.1.0.2.0 database. If this strongly preferred solution is not available, the ability to receive and import flat files on a predetermined schedule (5 min. or less), with patron photographs being required less frequently, could be a viable option.

Q12. Do you accept online payments?

A12. The ability to accept online payments isn't functionality within the current state but is required for the new ES.

Q13. Who is your credit card processor for POS?

A13. Global Payments, Inc.

Q14. What credit card terminal is in scope for the project?

A14. Respondents are requested to propose credit card terminals as part of their solution. Such hardware options, to the extent applicable, shall be priced on a cost per terminal basis and included in the Financial Proposal pursuant to RFP section 5.5.6.

Q15. Who is your credit card processor for online?

A15. Global Payments, Inc.

Q16. What hardware do you need to purchase for this project; i.e. existing hardware due to be replaced.

A16. This is unknown at this time. Respondents are advised to propose hardware options in the Financial Proposal required pursuant to RFP section 5.5.6.

Q17. Will you source the hardware independently or shall we provide it?

A17. The determination as whether the University will source hardware through the Contractor or otherwise shall be based on factors including but not limited to the Awardee's recommendation, IT discussions and Procurement review and recommendation. The University reserves the right to purchase peripherals as deemed in its best interest.

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Q18. Who is your current recreation Enterprise System (ES) provider?
A18. The current ES solution is a combination of applications: RECReg (a custom application for POS, membership and program registration), IM Leagues, Subitup, and EMS for reservations.

Q19. What are HuskyBucks?
A19. Husky Bucks is a debit account-like program powered by the CBORD CSGold solution used to make purchases at various locations on and off campus.

Q20. What are the integration requirements to CBORD CSGold?
A20. Please refer to A11.

Q21. How do students pay to use UConn's rec system? i.e. included in room & boarding fees, annual memberships, per use basis, etc.
A21. Student use of the recreation facility is funded as part of the General University Fee (GUF) billed and paid through the Bursar's Office. Respondents are reminded that the facility and thereby the ES must accommodate public access and use, therefore funding through the GUF is not the only means of revenue generation for the recreation center.

Q22. What are the integration requirements to Subitup staff scheduling software?
A22. If the Respondent's ES lacks embedded staff scheduling functionality, an integration via API will be required. Respondents are advised of the desire for this functionality to be embedded in the ES, although that is a preference, not a requirement.

Q23. What hardware is used for your onsite kiosks?
A23. The University does not currently have on-site kiosks. It should be noted that the Respondent's usage of the term kiosk is somewhat unclear. From the University's perspective, the term "kiosk" is being used in Appendix A as a self-serve option, either as part of the POS terminal or as a separate but complimentary device / piece of hardware that would, for example, allow for a new patron to enter their own information as opposed to the data input being the responsibility of a cashier.

Q24. Do kiosks have internet access?
A24. They kiosks would / should be able to accommodate.

BIDDER NOTE: This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the RFP number, response date, and return address. This will be accepted as part of your proposal response, PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN THE ORIGNAL RFP DOCUMENT, OR AS AMENDED BY THIS DOCUMENT. Please acknowledge receipt of this addendum by email to joseph.lastrina@uconn.edu.

Name: _____

Title: _____

Company: _____

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Date: _____

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