



SOLICITATION INFORMATION SHEET
CONSTRUCTION - GENERAL CONTRACTOR/TRADE CONTRACTOR
REQUEST FOR STATEMENT OF QUALIFICATIONS

The University of Connecticut is accepting Statement of Qualifications for:

PROJECT NUMBER: FO501881

PROJECT NAME: VON DER MEHDEN RECITAL HALL ROOF RESTORATION

PROJECT LOCATION: STORRS CAMPUS

PROCUREMENT AGENT: CHRIS PETERS, CHRIS.PETERS@UCONN.EDU, (860) 486-6324

INTENT OF THIS SOLICITATION: The purpose of this Request for Qualifications (“RFQ”) is to solicit **General Contractor or Roofing Contractor services for the Von der Mehden Recital Hall Roof Restoration project.**

LOCATION OF THIS SOLICITATION: Submit a Statement of Qualifications (“Proposal”) for this solicitation through the HuskyBuy Portal:

<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=UConnFullSuite>.

SBE/MBE PARTICIPATION: The University of Connecticut is committed to providing a professionally inclusive environment within which small and minority businesses are encouraged to participate in the procurement experience. As such, we encourage participation by Small (SBE) businesses, Minority-Owned (MBE) businesses, Woman-Owned (WBE) businesses, and businesses owned by persons with a disability (DisBE), certified as such by the Connecticut’s Department of Administrative Services Supplier Diversity Division. For further information, visit: <https://portal.ct.gov/DAS/Services/Licensing-Certification-Permitting-and-Codes/Small-Minority-Business-Center>. To learn about the University of Connecticut’s Supplier Diversity Program, visit: <https://supplierdiversity.ubs.uconn.edu>. Additionally, the University encourages Connecticut-based businesses to participate in this public solicitation process.

CRITICAL DATES:

Q&A (RFI) Due Date and Time	12/5/2023	2:00 PM
Proposal Due Date and Time	12/14/2023	2:00 PM

REQUEST FOR INFORMATION QUESTIONS: All Requests for Information (“RFI”) questions are to be posted under the Q&A Board Tab in the HuskyBuy sourcing event for this Solicitation. No phone calls or RFI questions emailed directly to the Procurement Agent will be accepted.

CLARIFICATIONS, ADDENDA, and INTERPRETATIONS: Proposers shall promptly notify the University of any ambiguity, inconsistency, or error which they may discover upon examination of the contract documents.

Any and all interpretations of the RFI Responses, contract documents, and supplemental instructions, will be in the form of a clarification/addendum, and posted as part of the HuskyBuy sourcing event. Failure of a Proposer to receive such clarification/addendum or interpretation shall not release a Proposer from the obligations under its Proposal as submitted.

CONSIDERATION OF PROPOSALS: This is a two-part solicitation process. During the first part, a Proposer shall demonstrate, to the satisfaction of the University, that they possess the proven financial ability, managerial ability, technical ability, and the integrity, necessary to perform the Scope of Work faithfully and efficiently for this Project, without conflict of interest. Proposals shall be evaluated utilizing the objective technical criteria listed within the RFQ, as well as any additional information obtained from persons or other sources identified in the Proposal with the intent of developing a shortlist of qualified Proposers.

During the second part of the process, the short-listed Proposers are invited to submit a Cost Proposal during the Invitation to Bid phase. The Cost Proposals are opened during a public opening and the lowest responsible Bidder is determined after review of the submissions.

PROJECT SCHEDULE/DURATION:

- Anticipated Contract Issuance/Notice to Proceed: **March 31, 2024**
- Construction is planned to start: **May 13, 2024**
- Construction Duration: **3.5 months**

PROJECT DESCRIPTION/SCOPE OF WORK:

This project entails the removal and replacement of the roof system at the Louis von der Mehden Recital Hall. The Project includes removal and replacement of the existing roof coverings, insulation, sheet metal components and drains at all roof levels on von der Mehden Recital Hall. There is some miscellaneous masonry work required to account for the increase in the insulation thickness.

The work that will be required includes but is not limited to the following:

- Removal of the existing roofing system,
- Installation of new code compliant insulation,
- Installation of a new 90 mil EPDM membrane,
- Replace existing roof drain assemblies.
- Refastening of metal decking to comply with FM Global requirements,
- Installation of structural reinforcement to bring roof structure into current code compliance,
- Installation of new roof edge metal
- Miscellaneous Masonry

QUALIFICATIONS OF PROPOSER: All Proposers must provide information/documentation with their submission that demonstrates the following:

- **FINANCIAL ABILITY:** The Proposer must demonstrate the financial ability and bonding capacity to complete a construction project with a minimum value of at least **\$850,000**. See the *Financial Ability Prequalification Requirements* Document for further information.
- **PREVIOUS RELEVANT EXPERIENCE:** Describe the overall qualifications of the Proposer, including background in this field and the services that it provides. Utilize the *Previous Relevant Experience Form, Const-RFQ* provided with this RFQ. The Proposer shall:
 - a. Provide **three (3) examples** of projects that are in progress (at least 75% complete) or completed, comparable in size, scope, and similar environment to this project, completed within the past **five (5) years**.
 - b. For a project to be considered, the value of that project must have a minimum value of **\$625,000**. A detailed description of the work performed and how it relates to the Scope of Work outlined in the RFQ shall be included.
 - c. **Note: Only provide the required number of project examples listed in this section and only one (1) project performed for UConn may be included as part of your Proposal.**
 - d. Projects with any information on the Form stated as “confidential” will not be considered.
- **PROPOSED TEAM QUALIFICATIONS:** The Proposer must demonstrate the ability to staff the project with high quality, experienced personnel. Describe the qualifications and responsibilities of the key project team personnel who will be assigned to the project including their experience on similar assignments and their specific responsibilities for the proposed project. Utilize the *Resume for Proposed Key Personnel Form, Const-RFQ* provided with this RFQ.
 - a. Resumes are required for the following positions: *Project Superintendent and Project Manager*.

MISCELLANEOUS REQUIRED DOCUMENTS: The Proposal shall include the following documents:

- a. **CT Certificate of Authorization:** Provide your Company’s current *Certificate of Legal Existence or Authorization from the CT Secretary of State*. If your Company does not have a Certificate of Legal Existence or Authorization, you may include a copy of the Application submitted to the State of Connecticut. Note: date of Application must be prior to the due date of this RFQ.
 - i. If your Company is organized/formed in a state other than Connecticut, also include your Company’s current Certificate of Legal Existence or Authorization from that state.
- b. **Supplier Diversity Certificate:** If certified, provide your Company’s current Supplier Diversity Certificate issued by the Connecticut Department of Administrative Services.

CONTRACT: A draft of the contract has been provided with the solicitation documents. The University reserves the right to modify the contract or waive any informality as it deems to be in the best interest of the University. By submitting a Proposal, your Company accepts the contract and any modifications that the University deems necessary to it without exception. Proposers will be notified of any modifications to the contract made by the University. Any exceptions to the contract submitted by the Proposer will not be considered.

SELF-PERFORMANCE REQUIREMENT: If awarded this contract, the Contractor shall be required to perform not less than ten percent (10%) of the Total Contract Price with its own forces.

SET-ASIDE REQUIREMENTS: The Set-Aside Requirement for this Project is that (1) not less than thirty percent (30%) of the Total Contract Price be awarded to subcontractors who are certified by the Connecticut Department of Administrative Services as “Small Business Enterprises” (“SBEs”) and (2) not less than ten percent (10%) of the Total Contract Price be awarded to subcontractors who are certified by

the Connecticut Department of Administrative Services as “Minority Business Enterprises” (“MBEs”) (the 10% set aside for MBEs may be included in the 30% set aside for SBEs). If the Contractor is an S/MBE, then any self-performed work may be included in the Set-Aside Requirement. The Contractor is responsible for ensuring that they, and the S/MBEs they have selected, are eligible Connecticut-certified S/MBE contractors.

End of Solicitation Information Sheet