



PROJECT INFORMATION SHEET
REV 1 DATED 2/6/2023

The University of Connecticut is accepting sealed bids for:

PROJECT NUMBER: 300228

PROJECT NAME: STUDENT UNION CULTURAL CENTER

PROJECT LOCATION: STORRS CAMPUS – STUDENT UNION CENTER

PROCUREMENT AGENT: GRIFFIN FEHRS, GRIFFIN.FEHRS@UCONN.EDU, 860-486-2618

INTENT OF THIS SOLICITATION: The purpose of this Invitation to Bid is to solicit for General Contractor services for the Student Union Cultural Center renovation project.

LOCATION OF INVITATION TO BID: Submit a Bid for this solicitation (event) through the HuskyBuy Portal: <https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=UConnFullSuite>.

CRITICAL DATES:

Bid Due Date and Time	3/1/2023	2:00 PM
Q&A (RFI) Due Date and Time	2/16/2023	2:00 PM
Pre-Bid Conference Date and Time	2/7/2023	2:00 PM
Pre-Bid Conference Location	BID ROOM, PROCUREMENT SERVICES, 3 DISCOVERY DRIVE, STORRS, CT 06269	
Scope Review Meeting (with lowest qualified bidder, determined after Bid Opening)	3/2/2023	10:00 AM

PRE-BID CONFERENCE: The Pre-Bid Conference is not mandatory, however, interested Bidders are strongly encouraged to attend to view existing conditions. The Pre-Bid Conference will commence promptly at the time noted herein. There are limited short-term and PayByPhone parking spaces around the University Business Services building. The North Parking Garage is recommended to all vendors as parking on campus is at your own risk. The North Garage parking is paid via online app (PaybyPhone or Flowbird) or at a kiosk and is required when parking vehicle and not when exiting the garage.

REQUEST FOR INFORMATION QUESTIONS: All Requests for Information (“RFI”) questions are to be posted under the Q & A Board Tab in the HuskyBuy sourcing event for this Project. No phone calls or RFI questions emailed directly to the Procurement Agent will be accepted.

BID CLARIFICATIONS, ADDENDA, and INTERPRETATIONS: Bidders shall promptly notify the University of any ambiguity, inconsistency, or error which they may discover upon examination of the plans, specifications, or other contract documents.

Any and all interpretations of the drawings, specifications, Responses to any RFIs, or other contract documents and any supplemental instructions, will be in the form of a written bid clarification/addendum, if issued, and will be posted as part of the HuskyBuy ITB sourcing event under the Buyer Attachment Tab. Failure of any Bidder to receive any such addendum or interpretation shall not release any Bidder from any obligations under its bid as submitted.

BID OPENING: Bid openings are conducted via virtual conferencing at 2:15PM on the due date. It is the responsibility of the contractor to request access to the bid opening prior to the Bid Opening date before the 2:00PM deadline via email to the Procurement Agent listed for this solicitation.

ELIGIBLE POTENTIAL BIDDERS: The following **Prequalified** Contractors are prequalified and may submit a Bid for this Project:

- **Carlin Construction Company, LLC**
- **Mattern Construction, Inc.**
- **Sarazin General Contractors, Inc.**
- **Scope Construction Company, Inc.**

COVID-19 MITIGATION GUIDELINES: As part of UConn’s on-going effort to ensure a secure and safe working environment for its students, workforce, clients, and visitors, the University has developed the “University COVID-19 Mitigation Guidelines for the Contractor Community.” A copy of the Guidelines can be found by visiting the following website: <https://updc.uconn.edu/contractors-working-at-uconn/> and clicking on the document located under the Resources section. You may also find additional information at: <https://ehs.uconn.edu/ehs-covid-resources/>.

These guidelines establish consistent standards for mitigating the spread of COVID-19 that must be undertaken by the Contractor and are intended to assist UConn in meeting its commitments.

PROJECT DESCRIPTION/SCOPE OF WORK: This project will renovate the former UConn Bistro to provide needed space for the Native American and Middle Eastern Cultural Center. The renovated space will accommodate a 1.) reception area, 2.) meeting room, 3.) flexible open space for programming activities, 4.) shared kitchenette, and 5.) two private offices. The General Contractor shall be responsible for selective demolition, metal stud framing, interior gypsum board partitions, doors, hardware, new interior finishes (carpeting, suspended acoustic ceilings, painting, etc.) mechanical, electrical, plumbing renovations, tel/data installation, sprinkler modifications, fire alarm modifications and new access controls.

PROJECT SCHEDULE/DURATION:

- The construction is planned to start: **MAY 2023**
- Construction duration: **4 MONTHS**

LIQUIDATED DAMAGES: Liquidated Damages of **FIVE HUNDRED DOLLARS / \$500.00** per calendar day shall be assessed if the Contractor fails to achieve Substantial Completion or causes delay to the Substantial Completion of any portion of the work within the Contract Time.

WAGE RATES: Prevailing Wages are required for this Project if the total cost of all work to be performed by Contractor and Subcontractors is \$100,000.00 or more and subject to the provisions of Connecticut General Statutes §31-53, §31-54, and §31-55. Bidders shall review Connecticut General Statutes §31-53, §31-54, and §31-55. The statutes can be found at https://www.cga.ct.gov/current/pub/chap_557.htm#sec_31-53. Prevailing Wage Rates will be posted each July 1st on the Department of Labor Website: ctdol.state.ct.us.

SELF-PERFORMANCE REQUIREMENT: If awarded this contract, the Contractor on this Project shall be required to perform not less than ten percent (10%) of the completed dollar value of the work with its own forces.

SET-ASIDE REQUIREMENTS: The “Set-Aside” Requirement for this Project is that (1) not less than thirty percent (30%) of the Total Contract Price be awarded to subcontractors who are certified by the Connecticut Department of Administrative Services as “Small Business Enterprises” (“SBEs”) and (2) not less than ten percent (10%) of the Total Contract Price be awarded to subcontractors who are certified by the Connecticut Department of Administrative Services as “Minority Business Enterprises” (“MBEs”) (the 10% set aside for MBEs may be included in the 30% set aside for SBEs). If the Contractor is an S/MBE, then any self-performed work may be included in the Set-Aside Requirement. The Contractor is responsible for ensuring that they, and the S/MBEs they have selected, are eligible Connecticut-certified S/MBE contractors.

The University of Connecticut is committed to increasing participation and enrollment of Small and Minority Businesses (S/MBE’s) on our contracts. It is expected that those contracting with us will give thoughtful consideration to the approach they use in their selection of the eligible Connecticut-certified S/MBE’s that they will utilize and maximizing work opportunities for S/MBE’s. To ensure that you are exploring all possible opportunities for S/MBE participation, included below is a sample of specific possibilities for the breakout of the schedule of values. We appreciate your partnering with us to ensure that S/MBE’s are given an opportunity to work, contribute, and grow their businesses on University projects.

Suggested categories (if applicable) for inclusion of S/MBE participation:

CATEGORY	BREAKOUT
01 – General Conditions	Temporary Electric & Lighting Cleaning
02 – Existing Conditions	Demolition & Salvage Abatement

03 – Concrete	Sidewalks & Flatwork
05 - Metals	Metal Stairs & Railings Miscellaneous Metals Decorative Metal
06 – Woods Plastics & Composites	Rough Carpentry & Blocking
07 – Thermal & Moisture Protection	Insulation Sealers & Waterproofing
08 – Openings	Door Hardware
09 – Finishes	Tile Installations Acoustic Ceilings Flooring Installations Painting & Coatings Firestopping
10 – Specialties	Signage
12 – Furnishings	Window Treatments
14 – Conveying Equipment	Lifts
23 – HVAC (Heating, Ventilating, Air Conditioning)	HVAC Duct Insulation
27 – Communications	Low Voltage Cabling
28 – Electronic Safety & Security	Fire Alarm & Security Wiring
32 – Exterior Improvements	Retaining Walls Paving Fencing & Gates Landscaping
44 – Pollution & Waste Control Equipment	Trucking

RESERVATION OF RIGHTS: The University reserves the right to reject any or all Bids, in whole or in part, to award any item, group of items, or total bid; and to waive any informality or technical defects; if it is deemed to be in the best interest of the University.

End of Project Information Sheet