



SUPPLEMENTAL REQUEST FOR QUALIFICATIONS 300197
ADDENDUM #1

January 28, 2021

DUE DATE: February 4, 2021
TIME: 2:00 PM EST
PROJECT: Public Safety Risk Assessment and Design Guidelines
PROJECT NO: 300197
LOCATION: University of Connecticut
Capital Projects & Facilities Procurement
3 Discovery Drive
Storrs, CT 06269

Please note the following information must be incorporated into your prequalification for the above-referenced project:

1. Due date extended. **The new due date is February 4, 2021, at 2:00 PM EST.**
2. RFI Log is enclosed.
3. Vendor Code of Conduct Form enclosed.

Reminder - The Statement of Qualifications is to be e-mailed to cpc@uconn.edu no later than 2:00 PM EST. The subject line of the e-mail submission shall include Project 300197, Public Safety Risk Assessment and Design Guidelines, and the Firm's name. To maintain the integrity of the sourcing process, any SOQ sent to other e-mail addresses other than cpc@uconn.edu may be disqualified. Any SOQ received after 2:00 PM on the due date will remain unopened and will be disqualified.

Elaine Dumas
Procurement Agent II
University of Connecticut
Capital Projects and Facilities Procurement



REQUEST FOR INFORMATION QUESTION AND ANSWER LOG

SUPPLEMENTAL REQUEST FOR STATEMENT OF QUALIFICATIONS

PROJECT NAME: PUBLIC SAFETY RISK ASSESSMENT AND DESIGN GUIDELINES

PROJECT NUMBER: 300197

DATE: 1/28/2021

RFI NO.	QUESTION	ANSWER
1	Is the procurement restricted to firms located within 100 miles or will consideration be given to firms outside of the stated mileage?	No, it is not a requirement that the firm's headquarters be within 100 miles from the campus.
2	Do you anticipate extending the bid due date?	The deadline for submitting Statement of Qualifications is being extended to Feb. 4, 2021, at 2:00 PM EST.
3	Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com/free	The Supplemental Request for Qualifications was not on the mygovwatch.com website.
4	Other than your own website, where was this bid posted?	The Supplemental Request for Qualifications was posted on the CPFP website and the State of Connecticut State Contracting Portal.
5	We reviewed the Draft Consulting Agreement that was provided with the original RFQ. Please advise if the Draft Consulting Agreement provided with the supplemental RFQ is the same as what was previously provided.	The Draft Consulting Agreement provided with the Supplemental Request for Qualifications is the same Agreement provided with the original Request for Qualifications.
6	In our review it appears that the technical scope has not changed. The modifications are limited to formal qualification requirements and also clarify the issuance of NTPs at each phase. Is that accurate? The changes jostle the sheet arrangement just enough to make a direct comparison challenging.	The Supplemental Request for Qualifications did modify some of the requirements and clarified areas of the scope of services from the original RFQ.
7	Where can I locate the Vendor Code of Conduct form?	Attached to this Addendum will be the RFI Log and a Vendor Code of Conduct Form.
8	I have a question clarifying what is needed on the SF330 form. Is it just the resumes under Tab 3 or are we to put the entire SF330 (All of Part I and Part II) under Tab 3? Do the projects under Tab 2 also need to be SF330 format?	Tab 2 - The projects under this tab do not have to be in the GSA SF330 Form format. Tab 3 - Complete GSA Form SF330 Form Part 1.
9	What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?	An Evaluation Committee will be reviewing each submission and scoring the submission on the information provided in "PART 1 – TECHNICAL CRITERIA – QUALIFICATIONS AND EXPERIENCE."
10	In the RFQ page 5 section A - "Notes the assessment should not include an in-depth analysis of information technology system nor any public safety operational structure, administration or policies and procedures". Can the "administration" be clarified? Does this preclude assessment the admissions office, access to the campus president	The assessments are not intended for operational or administrative processes, only for physical conditions.
11	I am aware that the campus has its own water treatment facility - would this site or any other "Critical Infrastructure" on campus be part of the project? If so, this should require a separate assessment methodology such as Risk Assessment Methodology for Water Treatment Facilities (RAM-W), CPTED would not apply	Critical infrastructure and facilities will be evaluated, but we are relying on the selected consultant to utilize the most appropriate methodology for the given facility, road or structure being assessed.
12	In 2017 approximately ten (10) UCONN Public Safety Officers received assessment training for college campuses (Title of the Course was "Protecting Our Schools"), would any of those officers be available to assist with the assessment. This would be a cost saving options to the overall project.	As outlined in the RFQ, a Physical Assessment Steering Committee will be providing guidance and direction to the consultant. The selected Consultant will be responsible for all aspects associated with the assessments and shall not assume or rely on assistance from the University's Public Safety other than information gathering based on the parameter of services outlined.
13	The Scope of Work section of the RFQ states that "...large attendance events, such as Commencement, performances, on-campus athletic events, etc., are to be studied." It also indicates that the following life-safety items must be reviewed as part of the study: Fire Alarm Systems and Emergency Management and Areas of Refuge. Life-safety features are regulated by the applicable state codes and standards. Should the risk assessment also consider life-safety risks to the University in addition to physical security risks for the selected items under review (e.g., fire alarm system non-compliances, or means of egress deficiencies for large assembly events, etc.). If these items must be considered, should the team include qualified personnel to perform this task? Also, which qualifications would be required?	Existing non-compliance or code deficiencies are not part of the services being sought.

VENDOR CODE OF CONDUCT ACKNOWLEDGEMENT FORM

Acknowledgement:

In furtherance of its longstanding commitment to fundamental human rights, to the dignity of all people, and to the environment, the University has developed the Code of Conduct for University of Connecticut Vendors (the "Vendor Code of Conduct"). The Firm hereby acknowledges receipt of the Vendor Code of Conduct. A copy of the Vendor Code of Conduct is available at <http://csr.uconn.edu/>. The Vendor Code of Conduct is hereby incorporated herein by reference to the extent Firm is required to comply with the same pursuant to this section. The Firm agrees to comply with the "Principal Expectations" described in the Vendor Code of Conduct. The Firm further agrees to comply with the "Preferential Standards" described in the Vendor Code of Conduct, to the extent a commitment to so comply, or a representation of compliance, was provided by the Firm to the University in writing. Any such commitment or representation is hereby incorporated herein by reference.

After reviewing the Vendor Code of Conduct, per the signature of the authorized Company Official, all Expectations, Standards, and Procedures listed in the Vendor Code of Conduct will be in compliance in regards to this Qualification Application and any contract that may result thereof.

Name of Firm

Signature of Authorized Company Official

Print Name of Authorized Company Official

Title of Authorized Company Official

Date