SELECTION PROCESS

We currently use the following models in the selection of Contractors, Architects, Engineers, Consultants and Trade Subcontractors on most projects:

**General Contractors:** For projects with a construction estimate less than $500,000, bidders qualifications are evaluated by the University at the time of bid submission. For projects with a construction value estimated to be $500,000 or more, prequalification is required by DAS and the University (see below).

**Construction Managers:** An open invitation to submit prequalification applications on specific projects where Construction Managers (CM’s) are prequalified to submit proposals for consideration to the University.

**Professional Services:** The University periodically advertises for both “on-call” and for specific projects. To view our current On-Call contract list, vendor names, and expiration dates, and current professional opportunities, go to [http://cpca.uconn.edu/on-call-professional-services-contracts-2/](http://cpca.uconn.edu/on-call-professional-services-contracts-2/).

**Trade Contractors:** An open invitation to bid on a project where only Trade Contractors or Set-Aside Trade Contractors pre-qualified by UConn are invited to submit a proposal. To view our current list, go to On-Call GC/Trade Contracts ($100 -500K) or On-Call S/MBE GC/Trade Contracts ($0-100K).

SAMPLES OF CURRENT DELIVERY METHODS
- GC / Lump Sum (Design/Bid/Build)
- Construction Manager at Risk (CM(r))
- On-Call (Professional Services)
- On-Call (Set-Aside Trade Contractors) $100,000 or Less
- On-Call (Trade Contractors) $100,000-$499,999

PREQUALIFICATION
- All projects with a construction value estimated to be $500,000 or more require interested applicants to be prequalified. All interested firms must first be DAS (Department of Administrative Services) Prequalified as well as Prequalified with the University for specific projects. Please visit [http://das.ct.gov/cr1.aspx?page=10](http://das.ct.gov/cr1.aspx?page=10)
- All projects with a construction value estimated to be less than $500,000 and are being bid as a Lump Sum General Contractor or Subcontractor Selection Process, require a submission of a prequalification survey (AIA A305) with each firm’s bid.

FINANCIAL REPORTING REQUIREMENTS
- Projects with an estimate $10,000,000 or greater, most recent Audited Financial Statement
- Projects with an estimate less than $10,000,000, most recent Audited Financial Statement is preferred but reviewed or compiled will be accepted for review

Please visit [http://cpca.uconn.edu/resources/](http://cpca.uconn.edu/resources/) for important financial reporting requirements for firms submitting prequalification applications to the University.

ADVERTISING RESOURCES
Opportunities/Projects are advertised and posted utilizing the following resources:
- CPCA Website: [http://cpca.uconn.edu/](http://cpca.uconn.edu/)
- Local and Regional Newspapers (examples are, but not limited to):
  - The Hartford Courant (State wide)
  - The Day (New London)
  - The Republican-American (Waterbury)

BID / AWARD
Projects are bid and awarded in an open, fair, and competitive environment and in compliance with Federal, State and Local Laws, CT General Statutes, and the University of CT Policies and Procedures.

TERMS AND CONDITIONS: The State of CT Standard Terms and Conditions apply to all University of Connecticut contracts. For a current copy and additional information, please visit [http://cpca.uconn.edu/resources/](http://cpca.uconn.edu/resources/).
CURRENT ON-CALL LISTS

- On-Call Trades - Electrical, Site work, Roofing, HVAC, GC, Masonry and Roofing (Ends 4/30/2017)
- On-Call Trades - Telecommunications (Ends 2/29/2015)
- Architect Services Small Projects (Ends 2/29/2016)
- Architect & Engineering Services (Ends 2/29/2016)
- Architectural Services Health Care (Ends 2/29/2016)
- Athletics, Recreation & Field Sports (Ends 4/30/2016)
- CEPA/NEPA Impact Evaluations Consulting Services (Ends 10/31/2017)
- Civil Engineer (Ends 2/29/2016)
- Commissioning Services (Ends 2/29/2016)
- Cost Estimating Services (Ends 9/30/2016)
- General Environmental Engineering Services and/or Environmental Consulting Services (Ends 10/31/2017)
- Geo-Technical Engineer (Ends 10/31/2017)
- Hazardous Material/Industrial Hygiene Assessment Design Services (Ends 10/31/2017)
- Landscape Architecture (Ends 2/29/2016)
- MEP Design Services (Ends 2/29/2016)
- Move Management (Ends 9/30/2016)
- Parking & Transportation (Ends 11/30/2016)
- Plan Checking (Ends 9/30/2016)
- Power Plant Engineering Design Services (Ends 10/31/2017)
- Project Management Oversight Services (Ends 4/30/2018)
- Project Management Oversight Services – Set-A-Side (Ends 4/30/2018)
- Scheduling (Ends 9/30/2016)
- Site Construction Safety (Ends 10/31/2016)
- Structural Engineer (Ends 2/29/2016)
- Surveying Services and/or Surveying Consulting Services (Ends 10/31/2017)
- Telecom – Data and Communications Consulting (Ends 2/29/2016)
- Vertical Transportation (Ends 10/31/2017)

SUPPLIER DIVERSITY:

In the bidding of most deferred maintenance, major renovation, and new construction projects, contractors are advised they must award twenty-five percent (25%) or more of the value of their awarded contract to certified SBE’s; and of that amount twenty-five percent (6.25% of the total contract) or more must be awarded to SBE’s who are also MBE’s. The general contractors are responsible for ensuring that they and the SBE’s they have selected are eligible contractors and that they meet State requirements. To learn about the University of Connecticut’s Supplier Diversity Program (USDP), as regards public works, visit http://supplierdiversity.uconn.edu/

NOTE: UConn has designated large Next Gen projects as 30% awarded to certified SBEs and of that 10% awarded to S/MBEs.

To learn about DAS’s Supplier Diversity Program, and/or to become certified as a State of Connecticut set-aside contractor, you may obtain forms and information on the DAS website: http://das.ct.gov/cr1.aspx?page=34

To learn about Commission on Human Rights and Opportunities (CHRO) Contract Compliance, and/or applicable regulations pertaining to utilization of State of Connecticut set-aside contractors, please visit CHRO’s website: http://www.ct.gov/chro/site/default.asp

BID DOCUMENTS

Plans, Specifications, and project related Bidding Documents are available for viewing at the following location:

- Capital Projects and Contract Administration, 3 Discovery Drive, Unit 6076, Storrs, CT 06269

OFFICE OF CAPITAL PROJECTS AND CONTRACT ADMINISTRATION STAFF DIRECTORY

CAPITAL PROJECTS

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
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